

ART LOCATION SHEET

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*Helping you to
manage your art by
showing you how
to keep track of
where you have
shown your art*

ART LOCATION SHEET

Unlike the Art Information Sheet which was designed to track single pieces of art, this sheet is a quick overview of where all of your art is being shown or exhibited and is designed to work in tandem with the Art Information Sheets.

The Art Location Sheet is a record of where each piece of art you have created is being shown or exhibited and what shows or exhibits you have entered it into in the past. Over our lifetimes as an artist, all of us will probably create hundreds of pieces of art. It may seem anal and a waste of time when you first start out to take the time to track this type of information. Just wait -- when you are trying to remember which landscape of Monterey, or which of 30 red abstracts or which painting of magnolias out of the 15 you painted in the past 20 years that you entered into a show, or whom you sold it to, you will come to see the value of good records. If you keep the location sheet up to date, you will always have a documentation of where it has been.

By keeping track of this kind of information, you won't lose art you spend hours creating because you can't remember where it is, or find yourself in the embarrassing position of having to ask someone else if you are currently displaying your art in their show or exhibit. You especially won't find yourself making excuses to a show coordinator or director of exhibits as to why you are entering the same piece you entered last year into their show or exhibit!

Since this is not a database using this report does involve some effort on your part; each time a new show is entered the user has to manually move the record of the past show over. However it is handy to be able to select the entire report and sort by current location. You can then print this list and take it with you when you pick up your art or if someone else is doing the pick up for you then you can hand them the list.

Rec #	Title	Media	Subject	Date entered	Current Location	Date entered	Past show
1	Milkmaid	Acrylic	Animal, goat, milking	4/23/2013	Old West Show	2/22/13	ACA membership show
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SAMPLE